

## **Rules and Procedures**

Eligibility: All members of the LAA (Leominster Art Association) whose dues have been paid by March 1, 2019 are eligible to enter.

### **Requirements for exhibited artwork:**

- Only original art created by the stated artist may be exhibited and not previously shown in the LAA exhibits. Artist's work will be restricted to a total exhibiting area of 17 square feet (for one to three entries). The Special Exhibit entry area will be restricted to 14 x 14 inches including frame.
- Media categories accepted: Acrylic, Oil, Watercolor, Pastels, Drawing (charcoal, graphite, pencil, ink, silverpoint, multi-media), Mixed Media including Collage, Prints, Digital, Photography, Illustration/Graphics, Sculpture (carving, three-dimensional, relief) and Crafts (defined as the family of decorative arts that traditionally are functional or utilitarian products or by their use of such natural media as wood, clay, ceramics, glass, or weaving, fiber/fabrics.
- For crafts, each entry may include a 3" x 5" card with a brief description of the process used.
- All entry forms and fees must be received by March 1, 2019 via postal mail. No entry forms will be accepted past this date.
- All work to be exhibited must have a hanging wire firmly attached. All artwork must have one label attached to the back upper right-hand corner. Labels are provided on the entry form.
- Student work for 2D artwork must have a string attached to be hung on a hook.
- Please complete the entry forms/labels regarding For Sale and price, indicate NFS (not for sale) if appropriate. Entries not identified will be marked NFS. No other indications are acceptable and the artwork will be declined. A \$5.00 non-refundable entry fee per artwork entry is required excluding students. All artwork is limited to 3 entries, plus 1 entry for Special Theme
- All sales are the responsibility of the artist, contact the LAA Exhibit Chairperson in order that a red dot can be placed on the artwork indicating that it has been sold.
- No changes and/or substitutions for artwork previously listed on entry forms.
- All exhibit members are responsible for Exhibit Take Down and Clean Up.
- Any artist who sends another individual to pick up their artwork must provide a signed note/letter to the Exhibit Chair or representative.